



**Newfane Central School District  
Board of Education**

**NEWFANE BOARD OF EDUCATION WORKSHOP MEETING MINUTES**

**JUNE 15, 2021**

The June 15, 2021 meeting of the Newfane Board of Education was held in Room 129 at the Early Childhood Center. The meeting was called to order by Board President Schmitt at 7:01 pm.

**CALL TO ORDER**

A. Casinelli, M. Lingle, E. Oudette (arrived 7:30), J. Schmitt, M. Stefanoski, S. Tomasine  
A. Kennedy  
M. Baumann, G. Noon, H. Staley, P. Young, K. Crombie, D. Bedette  
J. Dwyer, N. Bolt, A. Damon, M. Wyle

**TRUSTEES PRESENT**

**TRUSTEE EXCUSED  
OTHERS PRESENT**

The District Mission Statement was read by Trustee Lingle.

**PLEDGE OF ALLEGIANCE  
and  
DISTRICT MISSION  
STATEMENT**

Motion made by Trustee Tomasine and seconded by Trustee Casinelli  
MOVED, that the Kevin Klumpp be appointed as Clerk Pro Tem for this meeting.

**ESTABLISH ORDERS OF  
THE DAY  
Appoint a clerk pro tem**

Resolution Carried:        5 YES        0 NO

Motion made by Trustee Casinelli and seconded by Trustee Lingle  
RESOLVED, that the proposed agenda for June 15, 2021 be approved.

Approved the  
agenda

Resolution Carried:        5 YES        0 NO

There were no comments at this time.

**PUBLIC COMMENTS**

**Capital Project Update:** J. Dwyer, Cannon Design and N. Bolt, Turner Construction updated the Board of Education on the timeline for the submission of the proposed capital project to SED and the anticipated timeline for each portion of the project. Budget and funding was discussed briefly. Cannon is finishing their initial part of the project and Turner will continue with the leading role soon.

**REPORTS**

**PRESIDENT REPORT:**

President Schmitt thanked the students for inviting him to the Unified Basketball Game.

Mr. Schmitt asked for the process to hire a new Elementary Principal and if the Athletic Code of Conduct is complete, Mr. Baumann will follow up with the board. Mr. Schmitt also asked about the substitute teacher rates, these will be updated at the reorganizational meeting.

**SUPERINTENDENT REPORT:**

Mr. Baumann updated the Board of Education on current staffing and changes. He shared that there will be a cookout on June 23 for staff, sponsored by the Administrators. Congratulations were offered to Holly Staley, Elementary Principal for her new position. Mr. Baumann thanked the district and board as this most difficult school year comes to a close. Reminder, graduation is June 26.

**COMMITTEE REPORTS:**

Trustee Lingle updated the board on recent activities of the Newfane Alumni Association. They will be presenting at a future board meeting. Trustee Lingle also shared an update from the Audit Committee in terms of completion of recommendations from the recent Internal Audit.

**NEWFANE TEACHER’S ASSOCIATION REPRESENTATIVE:**

The NTA was represented by E. Conlon, the NTA is excited about the Capital Project.

The Routine Order of Business was voted on by consensus to be listed separately in the minutes.

**ROUTINE ORDER OF BUSINESS**

Motion made by Trustee Lingle and seconded by Trustee Casinelli RESOLVED, that the minutes of the May 4, 2021, May 18, 2021 and June 1, 2021 meetings of the Board of Education be and are approved.

Approved minutes  
Encl. 2021.06.15.8A

Resolution Carried:        6 YES            0 NO

Motion made by Trustee Lingle and seconded by Trustee Casinelli RESOLVED, that the Board of Education, upon reviewing the recommendation of the Committee on Special Education and the Committee on Preschool Special Education will arrange for the appropriate special education programs and services to be provided for meetings held as listed in Enclosure 2021.06.15.8B.

Approved Classification  
and Placement of  
students  
Encl. 2021.06.15.8B

Resolution Carried:        6 YES            0 NO

Motion made by Trustee Lingle and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the School Lunch Profit and Loss Statement for the period of April 2021.

Approved the School  
Lunch Profit and Loss  
Statement  
Encl. 2021.06.15.8C

Resolution Carried:        6 YES            0 NO

Motion made by Trustee Lingle and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Warrant Reports for the period ending April 2021.

Accepted and filed the  
Warrants  
Encl. 2021.06.15.8D

Resolution Carried:        6 YES            0 NO

Motion made by Trustee Lingle and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Treasurer’s Monthly Report for the period of April 2021.

Accepted and filed the  
Treasurer’s Monthly  
Report  
Encl. 2021.06.15.8E

Resolution Carried:        6 YES            0 NO

The Personnel Order of Business was voted on by consensus to be listed separately in the minutes. (except A-E, I, J and R)

Motion made by Trustee Casinelli and seconded by Trustee Lingle  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education accept, with regret, the resignation for the  
purpose of retirement of Julie Hinton, from her School Counselor position,  
effective June 30, 2021 at the close of business.

Resolution Carried:        6 YES            0 NO

**PERSONNEL ORDER OF  
BUSINESS**

Accept a resignation,  
J. Hinton  
Encl. 2021.06.15.9A

Motion made by Trustee Oudette and seconded by Trustee Lingle  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education accept, with regret, the resignation for the  
purpose of retirement of Diane Rappolt, from her Elementary Teacher  
position, effective June 30, 2021 at the close of business.

Resolution Carried:        6 YES            0 NO

Accept a resignation,  
D. Rappolt  
Encl. 2021.06.15.9B

Motion made by Trustee Stefanoski and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education accept, with regret, the resignation for the  
purpose of retirement of Susan Kilb, from her Home and Careers Teacher  
position, effective June 30, 2021 at the close of business.

Resolution Carried:        6 YES            0 NO

Accept a resignation,  
S. Kilb  
Encl. 2021.06.15.9C

Motion made by Trustee Oudette and seconded by Trustee Tomasine  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education accept, with regret, the resignation for the  
purpose of retirement, of Cindy Fitchlee, from her Instructional Associate  
position, effective June 30, 2021 at the close of business.

Resolution Carried:        6 YES            0 NO

Accept a resignation  
C. Fitchlee  
Encl. 2021.06.15.9D

Motion made by Trustee Tomasine and seconded by Trustee Lingle  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education accept, with regret, the resignation for the  
purpose of retirement, of Darlene Lagoda, from her Instructional Associate  
position, effective June 30, 2021 at the close of business.

Resolution Carried:        6 YES            0 NO

Accept a resignation,  
D. Lagoda  
Encl. 2021.06.15.9E

Motion made by Trustee Lingle and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education accept, the resignation of Angela Dray, from her  
Music Teacher position, effective June 30, 2021 at the close of business.

Resolution Carried:        6 YES            0 NO

Accept a resignation,  
A. Dray  
Encl. 2021.06.15.9F

Motion made by Trustee Lingle and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education accept, the resignation of Julia O'Connor, from  
her Special Education Teacher position, effective June 30, 2021 at the close  
of business.

Accept a resignation,  
J. O'Connor  
Encl. 2021.06.15.9G

Resolution Carried:           6 YES           0 NO

Motion made by Trustee Lingle and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education accept, the resignation of Kelly Sidell, from her  
Instructional Associate position, effective June 23, 2021 at the close of  
business.

Accept a resignation,  
K. Sidell  
Encl. 2021.06.15.9H

Resolution Carried:           6 YES           0 NO

Motion made by Trustee Casinelli and seconded by Trustee Lingle  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that Rebecca Seelbinder, having been appointed on July 10, 2018, effective  
July 1, 2018, and having served a satisfactory probationary period of July 1,  
2018 through June 30, 2021, be and is appointed to tenure in the Remedial  
Reading Tenure area, effective July 1, 2021.

Appointed R. Seelbinder  
to tenure  
Encl. 2021.06.15.9I

Resolution Carried:           6 YES           0 NO

Motion made by Trustee Tomasine and seconded by Trustee Oudette  
Motion made by Trustee Schmitt and seconded by Trustee Lingle  
RESOLVED, that the resolution be amended to reflect tenure area of Science.  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that Alexis Damon, having been appointed on August 15, 2017, and having  
served a satisfactory probationary period of August 30, 2017 through August  
29, 2021, be and is appointed to tenure in the Science Tenure area, effective  
August 30, 2021.

Appointed A. Damon to  
tenure  
Encl. 2021.06.15.9J

Resolution Carried:           6 YES           0 NO

Motion made by Trustee Lingle and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the following people be and are approved as non-certified substitute  
teachers in the district effective as noted:

Appointed district  
substitute teachers  
Encl. 2021.06.15.9K

Lindsay Camp	Effective May 11, 2021
Michele Schultz	Effective May 11, 2021
Jennifer Worth	Effective May 11, 2021
Kayla Spangenberg	Effective May 20, 2021
Jacob Traverse	Effective May 20, 2021

Resolution Carried:           6 YES           0 NO

Motion made by Trustee Lingle and seconded by Trustee Casinelli  
RESOLVED, that the Superintendent of Schools be and is authorized to enter  
into contractual agreements effective July 1, 2021, as presented, with the  
following non-bargaining unit personnel:

Approved non-  
bargaining unit contracts  
Encl. 2021.06.15.9L

NAME	POSITION
Michael Baumann	Superintendent of Schools

Jeffrey Anstett	Coordinator of Technology
Shannon Emborsky	Secretary to the Superintendent
JoAnne Huntington	Director of Food Service
George Noon	Director of Facilities
Susan Klock	Secretary to the Business Office
Kevin Klumpp	District Treasurer/Coordinator of Business Operations
Bernadette Seymour	District Clerk/Coordinator of Community Programs

Resolution Carried:        6 YES            0 NO

Motion made by Trustee Lingle and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that Catherine Stedman be and is appointed as Athletic Liaison for the 2021-  
2022 School Year, as per the NTA Collective Bargaining Agreement.

Appointed C. Stedman,  
Athletic Liaison  
Encl. 2021.06.15.9M

Resolution Carried:        6 YES            0 NO

Motion made by Trustee Lingle and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the following individuals be and are appointed as Instructional  
Lifeguards, effective June 16, 2021.

Appointed Instructional  
Lifeguards  
Encl. 2021.06.15.9N

Adoree Naylor  
Mallory Schultz  
Elijah Thompson

Resolution Carried:        6 YES            0 NO

Motion made by Trustee Lingle and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the attached contract with Sylvan Learning Center be approved as  
presented.

Approved a contract with  
Sylvan Learning Center,  
K-4 summer institute  
Encl. 2021.06.15.9O

Resolution Carried:        6 YES            0 NO

Motion made by Trustee Lingle and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the following individuals be and are appointed as Summer Program staff  
as presented in Enclosure 2021.06.15.9P:

Appointed Summer  
School staff  
Encl. 2021.06.15.9P

<u>Teachers</u> Kristi Black Kim Chatt Kathy DiNardo Maggie Gardner Rachelle Hathaway Julie Hinton Beth Krull Molly Sheldon Alicia Traverse Stephanie Burgess Leah Burns Matthew Glosek Tyler Gugliuzza Connor Hill Nadine Kurial Jillian Long	Gabrielle Maybach Darlene Petschke Michele Schultz Kim Seib-Pilarski Kelly Sidell Lindsey Supparits Jacob Traverse  <u>Instructional Associates</u> Jennifer Bassler Vicki Beiter Bobbie Jo Grimes Amy Kline Tammy Rowan Darlene Wemple	<u>Nurse</u> Donna Winans  <u>Clerical</u> Julie Tretter  <u>Substitutes</u> Cassandra Hurtgam Andrea Merchant Sean McDonnell Carla Palazzo Jessica Tabone Lorna Adams (IA)
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Resolution Carried:        6 YES            0 NO

Motion made by Trustee Lingle and seconded by Trustee Casinelli  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that Mary Ann Neff, residing in Burt, New York, be and is appointed as  
Internal Claims Auditor at the rate of \$18.25 per hour for the period of July  
1, 2021 through June 30, 2022, and;  
FURTHER RESOLVED, that Albert Kramp be approved to work with Ms. Neff,  
for up to four hours at a rate of \$18.25.  
Resolution Carried:           6 YES           0 NO

Appointed the Internal  
Claims Auditor,  
M. Neff  
Encl. 2021.06.15.9Q

Motion made by Trustee Tomasine and seconded by Trustee Stefanoski  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the following people be and are appointed as summer seasonal laborers  
for the summer of 2021 at the rate of \$12.50/hr. to work June 28, 2021 to  
August 27, 2021:  
Derek Dunn – NECC  
Frank Skidmore – NE  
Collin Cocco – SH  
Patrick Carpenter – SH  
Noah Kurial – MS  
Vince Wittcop – MS  
Simon Lingle – MS  
Garrett Randall – Sub, NECC  
Dylan Duhow – Grounds  
Resolution Carried:           5 YES           0 NO    1 Abstention - Lingle

Appointed Summer  
Laborers  
Encl. 2021.06.15.9R

The New Order of Business was voted on by consensus to be listed  
separately in the minutes.

**NEW ORDER OF  
BUSINESS**

Motion made by Trustee Lingle and seconded by Trustee Tomasine  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the Board of Education approve the budget transfers listed:

Approved a budget  
transfer  
Encl. 2021.06.15.10A

From budget code	
A1310.200.20.0000	\$6993.08
A2110.470.15.0000	\$1000.00
A2110.470.15.0000	\$55000.00
To budget code	
A2855.200.80.0000	\$6993.08
A1310.400.20.0000	\$56000.00

Resolution Carried:           6 YES           0 NO

Motion made by Trustee Lingle and seconded by Trustee Tomasine  
RESOLVED, upon the recommendation of the Superintendent of Schools,  
that the items listed in Enclosure 2021.06.15.10B, and appended to this  
resolution be and are declared excess property, and;  
FURTHER RESOLVED, that the Superintendent of Schools, or his designee, be  
and is authorized to dispose said items.  
Resolution Carried:           6 YES           0 NO

Approved excess  
property  
Encl. 2021.06.15.10B

Motion made by Trustee Lingle and seconded by Trustee Tomasine  
 RESOLVED, that the Board of Education establishes Tuesday, July 13, 2021,  
 as the date for the Annual Reorganization Meeting to be held in Room 129 at  
 the Newfane Early Childhood Center at 7 p.m.  
 Resolution Carried:           6 YES           0 NO

Set the annual  
 reorganizational meeting  
 date

Motion made by Trustee Lingle and seconded by Trustee Tomasine  
 RESOLVED, that the Board of Education accept and file the results of the  
 Newfane Central School District’s Annual Budget Vote and Board Election  
 held on May 18, 2021, as listed below:

Accepted the 2021-2022  
 Budget Vote and Election  
 results  
 Encl. 2021.06.15.10D

**PROPOSITION 1 – 2021-22 BUDGET**

Shall the budget of the Newfane Central School District (the “District”),  
 Niagara County, New York, for the fiscal year commencing July 1, 2021 and  
 ending June 30, 2022, in the amount of \$36,017,331, as presented by the  
 Board of Education, is hereby approved and adopted and the required funds  
 therefore shall be hereby appropriated and the necessary real property  
 taxes required shall be raised by a tax on the taxable property in said District  
 to be levied and collected as required by law.

BUDGET	TOTAL
YES	300
NO	105

**BOARD ELECTION – Two, for a 3year term**

CANDIDATE	TOTAL
Anthony Casinelli	340
Margaux Lingle	331

**BOARD ELECTION – WRITE-IN VOTES**

Write ins did not affect the outcome of the vote and are attached to this  
 resolution.

Resolution Carried:           6 YES           0 NO

Motion made by Trustee Lingle and seconded by Trustee Tomasine  
 RESOLVED, upon the recommendation of the Superintendent of Schools,  
 that the Board of Education authorize the creation of a Workers  
 Compensation Reserve, under section 50(4) of the Workers’ Compensation  
 Law, to be accounted for in the General Fund of the District.

Created a reserve  
 account, Worker’s  
 Compensation  
 Encl. 2021.06.15.10E/F

Resolution Carried:           6 YES           0 NO

Motion made by Trustee Lingle and seconded by Trustee Tomasine  
 RESOLVED, upon the recommendation of the Superintendent of Schools, and  
 consistent with the Fund Balance and Reserve Plan adopted by the Board of  
 Education, that the Board of Education authorize the following transfers:

Approved budget  
 transfer, reserve  
 accounts  
 Encl. 2021.06.15.10E/F

<u>From</u>	<u>To</u>	<u>Amount</u>
Unemployment Reserve	Worker’s Compensation Reserve	\$200,000.00
Employee Retirement Reserve	Teacher Retirement Reserve	\$200,000.00
Employee Benefit & Accrued Liability Reserve	General Fund Unappropriated Fund Balance	\$700,000.00
Debt Service Reserve	General Fund Unappropriated Fund Balance	\$450,000.00

Resolution Carried:           6 YES           0 NO

Motion made by Trustee Lingle and seconded by Trustee Tomasine RESOLVED, upon the recommendation of the Superintendent of Schools, that the district policy listed below and annexed to this resolution as enclosure 2021.06.15.10G receive their first reading June 15, 2021 and their second and final reading on June 15, 2021.

#5410 Purchasing: Competitive Bidding and Offering

#5520 Extraclassroom Activity Fund

Organizational chart

Resolution Carried: 6 YES 0 NO

Adopted policy updates  
Encl. 2021.06.15.10G

Motion made by Trustee Lingle and seconded by Trustee Tomasine RESOLVED, that upon the recommendation of the Superintendent of Schools, that FSR Contracting, being the lowest responsible bidder, be and is awarded the bid to complete work detailed in the Capital Outlay Project included in the Budget for school year 2020-2021.

Resolution Carried: 6 YES 0 NO

Awarded a bid, Capital  
Outlay Project  
Encl. 2021.06.15.10H

There were no comments at this time.

This time was used for trustees to share information without action.

Motion made by Trustee Tomasine and seconded by Trustee Oudette MOVED, that the Board of Education enter into executive session to discuss a specific personnel item.

Resolution Carried: 6 YES 0 NO

recessed at: 8:17 pm reconvened at: 9:10 pm

**CONCLUDING ORDERS  
OF BUSINESS**

Public comments

Anything for the "good  
of the order"

Executive Session

Motion made by Trustee Tomasine and seconded by Trustee Casinelli MOVED, that the Board of Education adjourn the meeting.

Resolution Carried: 6 YES 0 NO

Meeting adjourned at: 9:11 pm

**ADJOURNMENT**

Respectfully submitted,

Kevin Klumpp  
Clerk Pro Tem

Bernadette Seymour  
District Clerk